

**FMCSA CLEARINGHOUSE ACCESS CONFIDENTIALITY
AGREEMENT AND ACKNOWLEDGMENT**

I acknowledge that as part of my job duties working on behalf of _____, a Federal Motor Carrier Services Administration (FMCSA) covered Employer, or Service Agent, that I have certain confidentiality and accuracy responsibilities, and access restrictions, concerning the FMCSA Clearinghouse database. Concerning my FMCSA Clearinghouse database access authorization, I acknowledge and agree as follows:

- 1) the Clearinghouse may only be accessed as authorized by the FMCSA Clearinghouse Final Rule which I am to review at:
www.fmcsa.dot.gov/regulations/commercial-drivers-license-drug-and-alcohol-clearinghouse;
- 2) the Final Rule requires persons reporting information to the Clearinghouse to do so truthfully and accurately and the Regulations prohibits anyone from reporting false information, inaccurate or misleading information, or information that *should* be known as false or inaccurate;
- 3) no one may disclose or disseminate any information obtained from the FMCSA Clearinghouse except in accordance with the Final Rule;
- 4) employers are specifically prohibited from using information from the Clearinghouse for any other purpose other than to assess or evaluate whether a driver is prohibited from operating a Commercial Motor Vehicle (CMV);
- 5) an employer, employee, medical review officer, or service agent who violates any provision of the Final Rule shall be subject to the civil and/or criminal penalty provisions as provided for in the Final Rule;
- 6) Clearinghouse registration may be revoked for anyone who fails to comply with any of the prescribed rights and restrictions on access to the Clearinghouse, including but not limited to, submission of inaccurate information, misuse or misappropriation of access rights, or use of protected information from the Clearinghouse for a purpose other than whether a driver is prohibited from operating a CMV; and
- 7) anyone making an inadvertent error should make a correction immediately upon discovering the error.

Read, Acknowledged and Agreed to this _____ day of _____, 20_____

Signature: _____ Print Name: _____

Title: _____ Email: _____@_____

Mobile phone: (____) _____ Direct phone: (____) _____